



Police Civilian Advisory Board Study Committee Meeting Minutes

Date: March 18, 2021

Time: 5:00 PM

Location: Conducted by Remote Participation

Bishop	p	Gitelson	p	Newton	p	Shah	p
Brownstein	p	Heim	p	Radochia	p	Mohtahdi	p
Elkin	p	Harvey	p	Rogers	p		
Fallon	p	Maher	p	Rowe			
Flaherty	p	Morales	p	Ryan-Vollmar	p		

p - present

Also attending: Jordan Wienstein, Elizabeth Dray.

The meeting convened shortly after 5:00pm.

Mr. Heim read the committee's charge.

Committee members introduced themselves. Kristine Shah noted that she was attending this meeting, but the Council on Aging would appoint someone else at their next meeting. Kristine Shah did not participate in any votes since she is not the long term committee member. Jordan Weinstein noted that he felt like a proud father after working to have Town Meeting form this committee.

A member asked Doug Heim what is the product that is expected from this Study Committee? He offered that this is a question for the Committee but he suggested a set of written findings and recommendations might be the product.

Another member asked how might this work best be accomplished? Doug Heim again responded that the Committee should decide how it will proceed to carry out its charge and observed that the Committee might proceed in three separate stages: information gathering; information assessment and discussion; and then drafting.

With regard to information gathering, Chief Flaherty suggested the Committee may want to review recently enacted state-wide police reform legislation as it considers its charge. She noted that these reforms may address some issues that are before the Committee.

Doug Hiem gave background on serving on a committee, open meeting laws, and expectations for committee chairs. No committee member present has previously chaired a town committee.

Voted unanimously to create co-chair positions.

Voted unanimously for Susan Ryan-Vollmar and Laura Gitelson as co-chairs.

There was a motion from Bob Radochia for Kathy Rogers to serve as clerk. Kathy was willing to serve but pointed out that would mean all officers were white women.

Sanjay Newton offered to serve with assistance and guidance from Kathy, at which time Kathy withdrew her name.

Voted unanimously for Sanjay Newton as clerk.

There was discussion of whether other officers were needed. No additional officers were proposed.

Sanjay Newton suggested we set the next meeting now, and then poll members for a set of future meetings or a regular meeting time.

Date/Time for next meeting:

April 8, 7-8:30pm

Question from Susan Ryan-Vollmar about where to put documents to share among committee members? Ashley has setup a page on the town website:

<https://www.arlingtonma.gov/town-governance/boards-and-committees/civilian-police-advisory-committee-study-board>

Doug Hiem offered a caution about Google Documents and Open Meeting Law. Collaboratively editing a document can quickly become a discussion.

Question from Susan Ryan-Vollmar about whether we need to do anything special to ensure things are retained. Doug Hiem replied that as long as we include someone with a town address it will be captured for possible records requests.

Ashley Maher reminded us that the agenda needs to be posted by 48 hours in advance of meetings. April 6 will be the agenda deadline for our next meeting.

Motion to Adjourn from Susan Ryan-Vollmar. Second from Laura Gitelson. Passed unanimously.

The meeting adjourned shortly after 6pm.